

California Energy Commission



CLASSIFICATION: Energy Commission Specialist I (Efficiency)
May be downgraded to Associate Energy Specialist (Efficiency)

TENURE: Permanent

TIME BASE: Full Time

SALARY: Energy Commission Specialist I (EFF) \$4,833 - \$5,831
Associate Energy Specialist (EFF) \$4,400 - \$5,309
(Salary will be adjusted accordingly to comply with furlough program)

LOCATION: Sacramento

FINAL FILING DATE: January 13, 2010

DUTIES/RESPONSIBILITIES: Building Energy Efficiency Standards Compliance and Enforcement

ENERGY COMMISSION SPECIALIST I (EFFICIENCY) – DUTIES/RESPONSIBILITIES:

The Energy Commission Specialist I (Efficiency) will independently perform more complex, sensitive and responsible energy-related work which requires, on a regular basis, a high level of knowledge, skill and ability which is demonstrably above the journey level. The incumbent will be responsible for planning, organizing, and directing the activities associated with the certification and ongoing oversight of the Home Energy Rating System program and Providers. This will include review and approval of applications for certification of HERS Providers, training material, data registry and quality assurance procedures for Field Verification and Diagnostic Testing as well as the California Whole House Home Energy Rating Program. The incumbent will also be responsible for investigating complaints received regarding HERS raters and installing contractors and will work collaboratively with the Contractors State License Board to resolve or recommend for discipline as appropriate. The position is located in the Building Standards Implementation Office of the Efficiency and Renewable Energy Division.

The Home Energy Rating System (HERS) program goal is to provide reliable information to differentiate the energy efficiency levels among California homes and to guide and encourage investment in cost-effective home energy efficiency measures as well as providing third party field verification and diagnostic testing of installed energy efficiency measures for compliance with the Building Energy Efficiency Standards. The HERS testing and verification protocols are contained in the Energy Commission's residential and nonresidential compliance manuals.

ASSOCIATE ENERGY SPECIALIST (EFFICIENCY) – DUTIES/RESPONSIBILITIES:

A duty statement is available upon request.

RPA#420-247

(OVER)

OK DP 12/22/09

POS#535-420-4935-021

DESIRABLE EXPERIENCE/QUALIFICATIONS: A successful applicant will have:

- knowledge of the Building Energy Efficiency Standards for Residential and Nonresidential Buildings;
- knowledge of the Home Energy Rating System, Title 20 Regulations and Home Energy Rating System Technical Manual;
- demonstrated ability to use a variety of analytical and research techniques to evaluate and quantify the effect of building energy efficiency measures, resolve complex energy efficiency problems, develop and evaluate alternatives, perform policy analysis, formulate policy recommendations, and analyze energy data;
- experience as a contract and project manager;
- demonstrated ability to lead a team;
- ability to communicate ideas effectively;
- knowledge of energy efficient building standards technologies; and
- strong written and verbal communication skills.

WORKING CONDITIONS: Work is performed indoors in an office setting.

WHO MAY APPLY: All interested eligible persons are encouraged to apply. Applicants must have either transfer or SROA/Surplus eligibility at the Energy Commission Specialist I (Efficiency) or Associate Energy Specialist (Efficiency) level. Please indicate your eligibility for this classification on the state application form, STD. 678. Applications will be screened for experience and only the most qualified will be contacted for an interview.

Training & Development Assignments may be considered.

INTERESTED APPLICANTS SHOULD SUBMIT A COMPLETED STANDARD STATE APPLICATION (FORM STD. 678) TO:

California Energy Commission
Tracy Boggs (916) 654-4054
1516 9th Street, MS-28 (RPA #420-247-)
Sacramento, CA 95814

California Relay (Telephone) Service for
the Deaf or Hearing-Impaired
From hTDD Phones: 1-800-735-2929
From Voice Phones: 1-800-735-2922

DO NOT SUBMIT APPLICATIONS TO THE STATE PERSONNEL BOARD